



## Call for Proposals Guidelines

Submit proposals at <https://www.surveymonkey.com/r/DRMC83N> by October 18, 2024. Read the Speaker Agreement before submitting.

### How to Submit

At the time of submission, be prepared to provide:

- Presenter's name, contact info, bio, and headshot
- Presentation title
- Learning objectives (tips available)
- Presentation description
- Field of study
- Preferred session length
- Additional Details
- Interactive Sessions: Sessions should focus on learning, application, and collaboration
- Signed speaker agreement

### Preferred Teaching Strategy:

Audit Interactive employs a specific educational expectation model. We ask that speakers divide each of their sessions into three teaching outcomes:

- Learn – Attendees will learn the principle definitions, strategies, guidelines for the topic
- Apply – Speakers will provide details (tools, references) on how to use this new knowledge in your office
- Collaborate – Attendees will work together on a learning exercise (problem solving, case study, role play)

### Hot Topics We're Excited About

- We're looking for engaging proposals on the following subjects:
- Current Audit Trends and Emerging Issues
- Specialized Knowledge and Topics-Research Administration, Research Security, Athletics Finance/Administration, IA's opportunities to add value in ERP implementation, Auxiliary operations, Higher ED operations for auditors new to HigherEd, and other similar areas of interest
- Compliance, Risk Management, ERM, GRC, ESG

- Information Technology/Information Security
- Fraud and Ethics
- Professional Development and Leadership

**But don't feel limited!** We welcome creative proposals beyond these topics if they add value to our audience.

### **Session Formats and Expectations**

Audit Interactive offers two lengths of sessions for deep dives into our topic areas. There are 100-minute and 200-minute sessions. You will request the length of your session. We will do our best to meet all requests and reserve the opportunity to make changes as needed to accommodate the conference schedule.

### **Speaker Selection**

The Conference Program Committee, a group of dedicated volunteers with tenure and expertise in the industry, will review the proposal submissions and determine the conference program content.

### **Benefits for Selected Speakers**

Network and Connect: Meet like-minded professionals and forge valuable connections in the higher education internal audit community.

Enhance Your Reputation: Establish yourself as an industry expert and elevate your professional profile.

Boost Your Visibility: Gain exposure through our conference website, materials, social media, and mobile app.

Enjoy Discounts: Speakers receive discounts on full conference registration fees.

Exclusive Features: Get highlighted on the AI website, conference materials, and across ACUA's social media platforms.

### **Do You Have To Be An ACUA Member To Present?**

ACUA membership is not required. We do give more weight to proposals submitted by ACUA members, strategic partner organization, and those actively employed in a higher education setting. A vendor or partner organization proposal receives preference when jointly presenting with an individual working in higher education internal audit, risk or compliance.